



17 July 2013

City Council Committee Report

TO: Mayor and Council

FR: Warren F. Brinkman, Emergency Services Manager

RE: Community Emergency Management Coordinator

Recommendation:

That Council of the City of Kenora reappoints Warren F. Brinkman of the City of Kenora Fire and Emergency Services as the Community Emergency Management Coordinator for the City of Kenora and further;

That Council of the City of Kenora reappoints Bruce Graham, Risk Management & Loss Prevention Officer for the City of Kenora as the Alternate Community Emergency Management Coordinator for the City of Kenora and further;

That Captain Larry Cottam of the City of Kenora Fire and Emergency Services be appointed as the second Alternate Community Emergency Management Coordinator for the City of Kenora and further;

That that Council gives three readings to a By-Law to authorize these appointments; and further

That By-Law Number 148-2005 be hereby repealed.

Background:

In order to ensure the development and implementation of a municipal emergency management program in accordance with the Emergency Management and Civil Protection Act, each municipality in Ontario must designate a Community Emergency Management Coordinator (CEMC). The CEMC coordinates the development, implementation and maintenance of the community's emergency management program. Ontario Regulation 380/04 made pursuant to the Emergency Management and Civil Protection Act requires that every municipality to designate an employee of the municipality or a member of the Council as its Emergency Management Program Coordinator. The Emergency Management Program Coordinator shall co-ordinate the development and implementation of the municipality's emergency management program within the municipality and shall co-ordinate the municipality's emergency management program in so far as possible with the emergency management programs of other municipalities, of ministries of the Ontario government and of organizations outside government that are involved in emergency management.

While the City of Kenora already has a Primary and an Alternate Community Emergency Management Coordinator (CEMC), it is prudent to build capacity into the City's Emergency

Plan by appointing a second Alternate Community Emergency Management Coordinator. This facilitates capacity in this designation when personnel are absent and unable to discharge the duties and responsibilities of this legislated requirement. Captain Larry Cottam has completed the necessary training through Emergency Management Ontario and is now a designated and recognized CEMC by Emergency Management Ontario.

Budget: No budget required.

Communication Plan/Notice By-law Requirements: